

NASSAU COUNTY SOCCER COACHES ASSOCIATION CONSTITUTION (Revised)

ARTICLE 1. NAME

The name of this organization shall be "Nassau County Soccer Coaches Association".

ARTICLE II. NATURE AND PURPOSE

Section 1 Nature

The Nassau County Coaches Association shall be a professional organization of public schools who are members of the Section VIII Athletic Council and their current coaches.

Section 2. Purpose

It shall be the purpose of this association to promote the game of soccer so that it may make a more adequate contribution to the growth and development of Nassau County youth.

ARTICLE III. OFFICERS

Section 1.

The officers of this Association shall consist of a president, first, and second vice-president, a recording secretary, corresponding secretary and a treasurer, who shall be active members of the Association in good standing at the time of election. They shall be elected at the spring meeting by a majority of the active members present at the meeting and shall take office immediately after the election.

Section 2. Term of Office

The term of office of all offices named in the preceding section shall be for a period of two years from the time of election and shall serve in the elected position till the term expires.

Section 3. Eligibility

Any active member in the Association, in good standing, shall be eligible to hold office.

Section 4. Duties of the President

It shall be the duty of the president to preside at all regular and special Association meetings; to appoint all committees not otherwise provided for; to see that all rules and regulations of the Association are executed; and to perform such other duties as pertain to the office. He shall exercise general supervision over the Association.

Section 5. Duties of the Vice- President

The first vice-president shall act as Chairman of the Annual Awards Dinner. He shall fulfill the duties of the president in his absence. He shall be a member of any committee appointed by the president.

The second vice-president shall be present at all meetings and shall serve in the absence or disability of the president, according to the above order, and shall perform such other duties as may be assigned to him by the president.

Section 6. Duties of the Recording Secretary

The recording secretary shall keep record of all regular meetings of the association, and shall be responsible for all records of the Association.

Section 7. Duties of the Treasurer

He shall act as custodian of all funds of the Association and shall pay all bills approved by the president. He shall keep an exact record of all receipts and expenditures and submit an itemized report of the same to the Association at its last spring meeting. He shall attend all meetings of the Association and his report shall be included in the minutes of each meeting.

Section 8. Duties of the Corresponding Secretary

He shall maintain an accurate mailing list of all Association members. He shall be responsible for the distribution of the minutes, meeting dates and other materials to the membership.

ARTICLE IV. MEMBERSHIP

Section 1. Eligibility

Any person who isn actively engaged in the coaching of varsity boys' soccer in section VIII.

Section 2. Classification

A. Active members. Any person engaged in the coaching of soccer may become an active member of the Association. All active members must serve on a committee. Only active members shall be eligible to vote or hold office.

B. Honorary members. Any person who has distinguished himself in the field of soccer coaching, past officers or section coordinators may become honorary members. Recommendations to such memberships shall be presented to assembled active members by the president of the Association. Such recommendations may be made to the president by any active member but must receive the approval of the executive committee before being presented for election. Honorary members are exempt from membership fees and assessments.

Section 3. Standing of Members

A member is in good standing if he/she or his/her designate has attended 51% of the association's scheduled meetings, participates in its activities, and serves on a committee. Membership is continuous until a letter of resignation is received by the President.

ARTICLE V. EXECUTIVE COMMITTEE

Section 1. Composition

The executive committee shall consist of the offices named in Article III., Section 1, and the section coordinator. The immediate past president shall automatically become a member of the executive committee for two years.

Section 2. Vacancies

Vacancies in the Association offices and executive committee shall be filled through temporary appointments made by the president. These appointees shall serve until the next election.

Section 3. Meetings

The executive committee shall be empowered to hold any number of meetings deemed necessary by the president of the Association or by the section coordinator.

Section 4. Duties

The executive committee shall be empowered to determine upon all matters of procedure between Association meetings which are not covered specifically by the constitution.

ARTICLE VI. COMMITTEES

Will convene when deemed necessary and shall be appointed by the president.

ARTICLE VII. QUORUM

A majority of those active members present at the general meetings shall constitute a quorum for the transaction of business at all Association meetings.

ARTICLE VIII. AMENDMENTS

The constitution may be amended by a two-thirds vote of members or member schools representative present provided notice of the proposed amendments is sent to all active members of the Association or member schools at least two weeks prior to the meeting.

BY-LAWS

ARTICLE I. NOMINATIONS

At the annual election meeting the president will present to the active members present one candidate for each office. Other nominations for each office may be made from the floor.

ARTICLE II. METHOD OF ELECTION

All offices of the Association shall be elected by a majority vote of those active members present at the first meeting of the year held during the winter. When more than one candidate is nominated for office the vote shall be by secret ballot.

ARTICLE III. SPECIAL COMMITTEES

The president shall have the power to appoint special committees as the need for them arises.

ARTICLE IV. ORDER OF BUSINESS

The order of business at general meetings of the Association shall be determined by the agenda set by the president in conjunction with the section coordinator and it shall be as follows:

- A. Report by the section coordinator
- B. Report of special committees
- C. Unfinished business
- D. New business
- E. Adjournment

ARTICLE V. PARLIAMENTARY PROCEDURE

All meetings of the Association shall be governed by Robert Rules of Order, Revised.

ARTICLE VI. REVISION OF BY-LAWS

By-laws are subject to change by majority vote of those active members present at the general meetings.